

PROPOSED
Uintah County Library Board Meeting
Library Second Floor Conference Room
May 27, 2015
11:00 A.M.

Board Members Present: Judy Huber- Chair
 Andrea Smith- Secretary
 Rachelle Palmer

Others in Attendance: Sam Passey, Library Director
 Melinda Barlow
 Ang Johnson
 Christopher Davis

Excused: Connie Johnson
 Commissioner Bill Stringer

1. Welcome:

At approximately 11:14 a.m, on May 27, 2015 pursuant to the public notice, the Uintah County Library Board meeting was called to order by Judy Huber in the Library Second Floor Conference Room.

2. Approval of Minutes:

The Board review the minutes from the April 22, 2015 meeting. In the ‘Others In Attendance’ Commissioner was improperly spelled as “Commission: In item #2, “review” should be changed to “reviewed”. In item #4, “40 minutes” should be “40 minute” and the last part of the third sentence should be re-written to say “to get the public interested in local history”. It item #5, sentence 4 “to consider purchasing the program” should be added. Item #6 “Technical Services” should be underlined. Rachelle Palmer made a motion to approve the minutes as amended. Sondra Sanders seconded the motioned. The motion passed unanimously.

3. Purchase Order Review and Ratification:

Sam Passey presented the board with 262 purchase orders from February 22 to May 19. Year to date, the library has taken in \$14,620.19 from overdue fines, \$2,260.00 from printouts, \$1,052.70 from photocopies and \$161.10 from Recovery Services. That amount is going down as employees have been focused on calling and emailing patrons when they have overdue or missing items.

Sam has been approached to install shades on the south and east windows in the Children’s Area. He has only gotten one bid so far and is still waiting to get additional bids for the projects. Sondra made a motion to ratify the purchase orders. Rachelle seconded the motion. The motion passed unanimously.

4. Year to Date Budget Report:

The Library has spent \$719,068.86 of the yearly budget, with \$1,227,357.52 remaining. The Avalon Center has spent \$989.28 with \$2,310.72 remaining in the 2015 budget. The Regional History Center has spent \$102,491.18 of the yearly budget and has \$189,208.82 remaining.

5. Year to Date Statistical Report:

From January 1 to May 19, 123,759 items have been checked out. 36% of the items have been DVDs, 14.61% were easy/children's books, and 7.9% were fiction items. Sam also presented the board with a detailed breakdown of all items checked out from the Library.

6. Activities Report:

Summer Reading Program: The summer reading program will be held on Thursdays during the summer. The theme this summer will be "Heroes". The Children's Activity will be from 10 a.m. to noon for children ages 4-12. The Teen Activity will be from 2 p.m. to 4 p.m. for teens 12-18. Story Time, Lego Club, and other monthly events will still continue through the summer.

Brag Tags: The Library is still waiting on the arrival of the Brag Tags. Most businesses have not received them either.

Vernal Excitement events review: On Thursday nights, there will be an event held in the new park by the Library. The events will be very family friendly.

7. Freegal Music Services:

Sam presented additional information about Freegal. As stated in previous meetings, the program will allow patrons to stream 3 hours of music per day and 5 singles a week. This is the sole provider for this type of service. A 2 year contract is required and the cost is \$5,800 per year, which will come out of the Internet/Database Fund. If approved, the service should start around June 1. Sondra made a motion to approve Freegal Music Services. Andrea Smith seconded the motion. The motion passed unanimously.

8. Library Cards for all Public School Students:

This item will be tabled until the June meeting.

9. Library Board Member Reports:

Sondra made a suggestion about putting ratings on DVD cases.

10. Public Comments:

There was no public comment.

11. Adjourn:

Judy Huber adjourned the meeting at 12:21 p.m. The next meeting will be held June 24, 2015 at 11:00 a.m.

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