

PROPOSED
Uintah County Library Board Meeting
Library Second Floor Conference Room
January 28, 2015
11:30 A.M.

Board Members Present: Judy Huber- Chair
 Andrea Smith- Secretary
 Rachelle Palmer
 Sondra Sanders
 Connie Johnson
 Commissioner Bill Stringer

Others in Attendance: Sam Passey, Library Director

Excused:

1. Welcome:

At approximately 11:34a.m, on January 28, 2015, pursuant to the public notice, the Uintah County Library Board meeting was called to order by Judy Huber in the Library Second Conference Room. Bill Stringer, the new Uintah County Commissioner sitting on the Board was introduced.

2. Approval of Minutes:

The Board reviewed the minutes from the December 17th meeting. The date in item one was incorrect, as was the spelling of Kiever in item 3.. Rachelle Palmer made a motion to approve the minutes as amended. Connie Johnson seconded the motioned. The motion passed unanimously.

3. Purchase Order Ratification/Approval:

Sam Passey presented the Board with Year to Date Expenditure list. There were 48 transactions totaling \$123,492.55. The new budget year began on January 1, 2015. Sam noted that the Clerk/Auditor's office did not transfer money from the Capital Outlay fund to the Advertising and Teen/Children's Services fund, but that will be corrected soon. That change will not affect the budget. Andrea Smith made a motion to ratify the purchase orders. Rachelle seconded the motion and the motion was passed unanimously.

4. Staff Reports:

A. Turnover in the Library:

The library has recently lost 4 employees to other departments within the County. Of the

4 openings, 3 current staff members have been promoted to full time and a job announcement was posted for the other spot. There were 95 applicants for that one job position.

B. Grant Update:

i. The History Center has received a grant for \$1000 to buy acid free boxes and folders. This will be used to keep the Boren research collection in good condition.

ii. There is approximately \$10,000 remaining from the State Library/ Library Services and Tech Act grant from the original \$48,000. That money was used for the new joint catalog with Duchesne County and training. The remaining money is being reserved for customized fixes with the new catalog.

Sam is still working on a joint meeting with the Duchesne Library Board to discuss some issues that have arisen with the new system, like Duchesne residents' access to E-Resources.

C. 2015 Budget:

Adjustments still need to be made for the new budget. As earlier discussed, money was not transferred from the Capital Outlay to the Teen/Children's activities.

D. Activities & Events:

The library hosted 1,324 programs in 2014 with 35,999 participants. That included 662 adult programs, 586 children's programs and 76 young adult programs. Sam will send out the last 5 years worth of data to the Board.

5. Board Member Reports:

The 2015 Library Board Meeting Schedule is as follows:

February 25, March 25, April 2, May 27, June 24, July 22, August 26, September 23, October 28, No November meeting, and December 16.

6. Public Comments:

There was no public comment.

7. Adjourn:

Judy Huber adjourned the meeting at 12:26p.m.

Emailed To the Following:

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